
APA Style Guide

Updated: January 2017

Mahoney Library, College of Saint Elizabeth - Morristown, NJ
<http://www.cse.edu/academics/mahoney-library/>

What is APA Style?

APA Style is the reference format used by the **American Psychological Association**. It is widely accepted in the social sciences, as well as in other fields like business, education, and nursing. This guide shows formats and examples for the most commonly used resources.

- For full details on citing PRINT sources, see the *Publication Manual of the American Psychological Association*, 2010. – REF 808.A639e
- For full details on citing ELECTRONIC sources, see the *APA Style Guide to Electronic References*, American Psychological Association, 2007. – REF 808 A639e

General Rules of APA Style

- Your paper and reference list (bibliography) should be double-spaced throughout
- Any entry that appears in your reference list must also be cited in the text of your paper
- Citations display with the first line flush against the left margin, any subsequent lines indented
- For an article, book or document title: only capitalize the first word in the title, the first word in the subtitle (if there is one), and any proper names/nouns
- For a periodical title: all important words should be capitalized
- Authors should be listed in the order in which they appear in the actual publication
- If no author or corporate author is given, put the title in the author position in your citation – alphabetize by the first significant word in the title

Note: Reference is made throughout this APA Guide to DOI. A **digital object identifier (DOI)** is a unique alphanumeric string assigned by a registration agency (the International DOI Foundation) to identify content and provide a **persistent link to its location on the Internet**. The publisher assigns a DOI when the article is published and made available electronically. Here is an example: doi: 10.1086%2F430809 Use the DOI to retrieve an electronic item via this site: <http://dx.doi.org/>

CITATIONS by Item Type

Journal Article

Hanson, C., Thackeray, R., Barnes, M., Neiger, B., & McIntyre, E. (2008). Integrating Web 2.0 in health education: Preparation and practice. *American Journal of Health Education*, 39(3), 157-166.

Magazine Article

Carr, N. (2008 July/August). Is Google making us stupid? What the Internet is doing to our brains. *The Atlantic*, 302(1), 56-63.

Newspaper Article

Rampell, C. (2008, May 30). Colleges mine data to predict dropouts: Computer analysis seeks to identify students at risk. *The Chronicle of Higher Education*, p. A1, A19.

APA Style Guide

Mahoney Library, College of Saint Elizabeth - Morristown, NJ
<http://www.cse.edu/academics/mahoney-library/>

Videos/DVDs

Zucker, J. (Producer), & Hogan, P. J. (Director). (1997). *My best friend's wedding* [Motion picture]. United States: TriStar Pictures.

Journal- Abstract Only

Akbulut, Y., Sendag, S., Birinci, G., Kilicer, K., Sahin, M. C., & Odabasi, H. F. (2008). Exploring the types and reasons of Internet-triggered academic dishonesty among Turkish undergraduate students: Development of Internet-Triggered Academic Dishonesty Scale (ITADS). *Computers & Education*, 51(1), 463-473. Abstract retrieved from Academic Search Premier database.

Note: While it is preferable to use the entire article, an abstract may be cited.

Magazine Article with no DOI assigned, retrieved from online database

Schwarzbaum, L. (2008, June 6). Cannes: A critic's take. *Entertainment Weekly*, (995/996), 98. Retrieved from ProQuest Research Library database.

Note: Cite the full publication date (not merely the year).

Magazine Article with no DOI assigned, free from publisher website

D'Emilio, F., & David, A. (2008, June 3). UN sets out food crisis measures. *Time*. Retrieved from <http://www.time.com/time/world/article/0,8599,1811380,00.html>

Note: Many popular magazine articles available from publisher websites do not provide volume and/or issue numbers, or page numbers. The URL should link directly to the article. Cite the full publication date (not merely the year).

Newspaper Article, retrieved from a database

Fuller, T., & Timmons, H. (2008, June 5). Reality bites in 2 nations as oil costs rise; India and Malaysia increase price of gas. *The International Herald Tribune*, p. 1. Retrieved from Lexis Nexis Academic database.

Note: Cite the full publication date. Insert p. or pp. before page numbers. Use the database name; do not include URL.

Newspaper Article, retrieved from the publisher website or newswire

Symons, M. (2008, June 10). Affordable housing reform gaining traction in Senate: Budget committee refines measure banning regional contribution agreements. *Morris Daily Record*. Retrieved June 10, 2008 from <http://www.dailyrecord.com/apps/pbcs.dll/article?AID=/20080610/NEWS02/806100358/1123>

Note: Cite the full publication date (not merely the year). Insert p. or pp. before the page numbers and include the date of retrieval since newspaper websites often change. Cite the URL for the article itself, not the newspaper home page.

APA Style Guide

Mahoney Library, College of Saint Elizabeth - Morristown, NJ
<http://www.cse.edu/academics/mahoney-library/>

Dissertation or Thesis, retrieved from a database

Adlam, E. (2007). *Differentiated instruction in the elementary school: Investigating the knowledge elementary teachers possess when implementing differentiated instruction in their classrooms*. Retrieved from ProQuest Dissertations & Theses database. (AAT MR34971)

Note: Cite the database name. Do not include the URL. Do include the database accession number, if available.

Dissertation or Thesis, retrieved from university or individual website

Tillman, K. R. (2006). *The meaning of masculinity for male baccalaureate nursing program graduates* (Doctoral dissertation, Louisiana State University, 2006). Retrieved from http://etd.lsu.edu/docs/available/etd-10052006-091215/unrestricted/Tillman_dis.pdf

Note: Cite the type of publication – degree and dissertation or thesis – and the name of the university.

Electronic (Digital) Sources

Note: URLs and DOIs should not be underlined. Do not place periods after a URL or DOI number. No retrieval date is necessary for content that is not likely to be changed or updated (e.g. a journal article or book, or anything else that appears in pdf format).

Journal Article with DOI assigned

Allemand, M., Zimprich, D. & Hendriks, A. A. J. (2008). Age differences in five personality domains across the life span. *Developmental Psychology*, 44(3), 758-770. doi:10.1037/0012-1649.44.3.758

Note: If an article has a DOI assigned, there is no need to cite the database name or URL. Journal title and volume number should be in italics. Issue number in parentheses is in regular type.

Journal Article with no DOI assigned, from a database

Glennon, M. J., & Porter, W. F. (2007). Impacts of land-use management on small mammals in the Adirondack Park, New York. *Northeastern Naturalist*, 14(3), 323-342. Retrieved from Academic Search Premier database.

Note: If you cannot find a DOI in your citation or article, cite it using the database name. Do not include the URL. Journal title and volume number should be in italics. Issue number in parentheses is in regular type.

Journal Article with no DOI assigned, final version, open access or free from publisher

Casey, H. K. (2007). Making room for the middle grades: High-stakes teaching in an era of high-stakes testing. *Journal of Curriculum and Instruction*, 1(1), 14-30. Retrieved from <http://www.joci.ecu.edu/index.php/JoCI/article/view/34/48>

Note: Cite the URL for the article or document, not the e-journal home page. Journal title and volume number should be in italics. Issue number in parentheses is in regular type.

APA Style Guide

Mahoney Library, College of Saint Elizabeth - Morristown, NJ
<http://www.cse.edu/academics/mahoney-library/>

Online Report

Midwestern Higher Education Compact (2008, May). *The ripple effect of Virginia Tech: Assessing the nationwide impact on campus safety and security policy and practice*. Retrieved from http://www.mhec.org/policyresearch/052308mhecsafetyrpt_lr.pdf

Entry in an Online Encyclopedia or Reference Book Database

Prague. (2008). In *Encyclopaedia Britannica*. Retrieved June 2, 2008, from <http://search.eb.com.cseproxy1.cse.edu>

Note: If author given, list that first. If no author given, begin with the entry title. Date of retrieval should be included because the most recent date for changes may not be available. URL should lead to encyclopedia home page, not directly to the entry cited.

ERIC Document

Rauscher, F. H. (2003). *Can music instruction affect children's cognitive development?* ERIC Digest. Champaign, IL: ERIC Clearinghouse on Elementary and Early Childhood Education. (ERIC Document Reproduction Service No. ED480540). Retrieved from http://www.eric.ed.gov/ERICDocs/data/ericdocs2sql/content_storage_01/0000019b/80/1b/62/05.pdf

Conference Presentation

Rainie, L. (2008). *Teenagers' online safety and literacy* [PowerPoint slides]. Available from http://www.pewinternet.org/PPF/r/244/presentation_display.asp

Note: If linking directly to the presentation, use 'Retrieved from,' but if linking to the page where the presentation can be downloaded, use 'Available from.'

Document or Page on a website, author and update date given

Drotz, K. (2008, May). *5 steps to getting children to eat more vegetables*. Retrieved from http://www.healthcastle.com/children_vegetables.shtml

Document or Page on a website, no update date given

Morrissey, M. (n.d.) *How bridges work*. Retrieved June 11, 2008 from <http://science.howstuffworks.com/bridge.htm/printable>

Note: If there is no update date on the web page or site, enter n.d. (no date), and include the date you retrieved it.

Document or Page on a large government or university website, no author

Extreme heat: A prevention guide to promote your personal health and safety. (2006, August 15). Retrieved from Centers for Disease Control and Prevention website: http://www.bt.cdc.gov/disasters/extremeheat/heat_guide.asp

APA Style Guide

Mahoney Library, College of Saint Elizabeth - Morristown, NJ
<http://www.cse.edu/academics/mahoney-library/>

Entire Website

The PBS Frontline web site offers full video recordings of many of its more recent documentary reports (<http://www.pbs.org/wgbh/pages/frontline/>).

Note: Entire websites (as opposed to a specific document or page on a website) should not be cited in your reference list, but rather in the text of your paper.

Wiki

Santora, J., & Gerlach, M. (2008). *100 cookie challenge: A webquest for first grade (mathematics)*. Retrieved from Curriki Global Education & Learning Community: http://www.curriki.org/xwiki/bin/view/Coll_mgerlach/100CookieChallenge

Note: Wiki pages or entries are collaborative and may not have a definitive author. In such cases use the page title in the author position. If no update date can be found, include date of retrieval.

Weblog (Blog) Post

Richardson, W. (2008, May 20). Engaging writing in the classroom. Message posted to <http://weblogg-ed.com/2008/engaging-writing-in-the-classroom/>

Audio Podcast

Kaste, M. (2008, June 16). Day to Day. *Assessing Iowa flood damage*. Podcast retrieved from NPR: <http://www.npr.org/templates/story/story.php?storyId=91552735>

Video Podcast

MSNBC News (Producer). (2008, June 15). Meet the Press. *Remembering Tim Russert, 1950-2008: A special tribute*. Netcast retrieved from <http://www.msnbc.msn.com/id/3032608>

Video Weblog Post

Klusman, P. (2008, February 13). An engineer's guide to cats [Video file]. Video posted to <http://www.youtube.com/watch?v=mHXBL6bzAR4>

Print Sources & Physical Media

Book

Strunk, W., Jr., & White, E. B. (2007). *The elements of style*. New York: Penguin Press.

Book with Editor

Jacklin, C. N. (Ed.). (1992). *The psychology of gender*. New York: New York University Press.

APA Style Guide

Mahoney Library, College of Saint Elizabeth - Morristown, NJ
<http://www.cse.edu/academics/mahoney-library/>

Chapter in a Book

Bank, S. C., & Packer, I. K. (2007). Expert witness testimony: Law, ethics, and practice. In A. M. Goldstein (Ed.), *Forensic psychology: Emerging topics and expanding roles* (pp. 421-445). Hoboken, NJ: John Wiley & Sons.

Signed Entry in Edited Multivolume Encyclopedia, revised

Jamieson, D. (2004). Climate Change. In S. G. Post (Ed.), *Encyclopedia of Bioethics* (3rd ed.) (Vol. 1, pp. 427-433). New York: MacMillan Reference USA.

In-Text Citations

When referencing information from a particular source, APA requires that you include the name of the author and date of publication in the text of your paper.

- If you mention the author's name(s) in a sentence, simply put the date in parentheses following the name
- You may also put the author's name and publication date in parentheses, following the sentence.
- If you use a direct quotation, enclose it in quotation marks. After the quotation, place in parentheses the page number where you found it, preceded by p.
- If there are six or more authors, include only the first author, followed by et al.
- If you have a long corporate author name, include the entire name in your first reference to it; abbreviate it in any subsequent references.
- If no author is given, use the publication title, if brief, or the first few words of a longer title.